

Mayor and Council
Meeting Minutes for
January 8, 2002

Pledge:

Roll Call: Mr. Harrington, Mr. Fitez, Mrs. Greenfield, Mr. Stull, Mr. Castle, Mr. Bell and Mayor Jones

Approval of Minutes: for November 13th, November 27th and December 11th 2001.
Motion by Jim Fitez
Second by Walt Stull

Mayor:

Movement on the arson cases.

Staff Reports:

Kevin: Public works report

Winterized campground in December
Picked up trash around city consisted of 4 truck loads
Checking the Christmas lights
Repaired rubber coupler on a pump at reservoir
Petersville Road and C Street beside funeral home there was a reported water leak.
Turned out that it was a sewer leak because C&P drilled a cable line through the sewer pipe.
They will be coming back to repair.
There has been 3 water leak repairs, 7 water taps made, 4 sewer taps, and 3 sewers unclogged.

Water & Wastewater report-

Same problem at intake, freezing conditions on bullet screen.

Jim Fitez:

Are we still getting the same amount of water from the springs.

Kevin - Yes

Geri Reynolds:

Veteran's Day and Railroad Days need volunteers or anyone that can help with these events.
Would like to send out donation letter for the winter activities like last year. With the donations we received we did five Kids Karoke and a Valentine dance for the kids.

Working on the Holiday party would like to schedule it on Thursday just like last year if ok with the Mayor and council.

Skateboard park - still at county being reviewed.

Mayor:

They are reviewing storm water for the entire area.

Geri:

Pool Grant is be reviewed by the county as well for the inside bath plans.

Senior exercise classes at City Park building has started.

Chief:

Enforcement and revenues up.

No complaints against the officers this year.

In addition to the \$8000.00 grant from the health department another \$6000.00 was granted for special enforcement at the liquor stores and compliance checks at the drinking establishments.

There were five additional charges placed against arsonist Shane Manner today. These charges were for the burning of storage facilities, trash dumpsters and recycling bins. He is charged in Maryland with 7 arson related crimes, 1 felony and 6 misdemeanors. He is possibly facing 50 years in jail. He is also facing 15 felony charges for brush fires in West Virginia.

I would like to commend Capt Rough and Ed Kornacki for the investigation on this.

Mayor:

Thanks to everyone involved in the arson investigation but closure was due to our Police Department not letting the case die.

Chief:

Pfc. Mongold is back at work full duty as of January 6th

The officers in the academy will be graduated February 8th

January 29th will be the first Chief Advisory Council meeting.

Jim Fitez:

Keep up the good work.

Dave:

The past several weeks we have been conducting interviews for four vacancies consisting of two operators and two utility specialists for Public Works. Interviews have been completed and have made selections and they will be notified this week.

Justin: Planning

Formal letter from the Planning Commission will be presented to the Mayor and Council for the recommendation at the next council meeting.

Working on outline for Extension of Services for IKO

Next meeting will be held January 28th at 7:00 p.m.

Charlie Smith's site plans for the 14 lots on 5th Ave is right now attentively scheduled.

Code enforcement report:

December 2001	YTD	YTD "00"
Warnings 9	340	177
Citations 2	93	71
Complaints 14	218	129

Brent:

MDE is coming Friday to discuss the rate structure.

Meeting on connection fees will be next weekend to try and see if we are at 6% or more at parts and labor.

Mayor:

Audit for FY01 was completed and submitted to the state and will be used when determining rate structure.

Jim Castle:

Ambulance banquet January 19th requested to R.S.V.P.

Cass meeting on January 22nd

EDC next meeting will be Tuesday, February 5th at City Hall. Open to public.

Will discuss the grant funding of a new marketing analysis.

State has approved the moving of street lights from CSX to Maple Ave.

Anyone who has not disposed of their christmas tree take to the 13th ave yard trimming collection site.

Mayor:

Square Corner Park grant final application package has to be submitted which is due in February.

Walt Stull:

Advertising for a new Campground Director has started.

Debbie Greenfield:

City is looking for volunteers for the West End Park Committee. The purpose is to explore ideas for the donated partial on Brunswick Street.

Also need volunteers for Karoke and the Valentine Party.

Joe Harrington:

Meeting this week on tap fees.

If fees are not decided soon we should ask for extension on moratorium.

Mayor:

I would hope that when we came up with the moratorium and said we were going to do it in 90 days that we would meet that time line.

Citizen Forum:

Barbara Baker 114 “H” Street

Replacing recycling center that we lost due to arson. Maybe we could open one at the mulch site.

All trash on windy days during trash days blow into her yard.

Remind people to secure trash with lids, etc.

DVL “H” street contractors block street sometimes when building houses at that location.

Snow removal great the other day.

Chief:

Have contacted DVL regarding issue.

Mayor:

Maryland Court of Appeals have ruled in our favor in DVL case.

New Business:

Jim Castle:

Attended Arts & Entertainment meeting on October 23, 2001.

State will designate 6 districts a year and only 1 per county.

Application are due April 1st and October 1st

Designation allows tax breaks for businesses in these districts.

Requesting approval from the council for a informational meeting regarding this issue if any interest.

If interested I would be willing to work with a group or committee to a draft application together. If interested a lengthy application will be presented to the council that will contain such components as vicinity map, tax maps, detailed written narrative district map, district map, detailed management plans, evidence of city tax exemptions.

Required public hearing will be held if approved by the council presentation will be made to the County Commissioners with or without the Commissioner’s approval. The application or support the application is then sent to the State for approval.

At the January EDC meeting the EDC passed a motion to recommend to the Mayor and

Council the formation of this informational meeting about the possibility of an Arts and Entertainment District for Brunswick.

Joe Harrington:

What building do you think we have that will qualify for revocation.

Jim Castle:

With discussions with members of the EDC and members of the business community. A hyperthical district would include West Potomac St., East Potomac St. the area around Railroad Square. One of the components for a Arts Entertainment District is that you have some type of cultural festival, which would be Railroad Days in our case.

Mayor:

If we can get this designation and it brings even one business to town it should be considered. We don't really need motion for this just consensuses.
Since no objections heard, Mr. Castle can go forward with further inquiry.

Traffic Control Devices

No parking at 109 Petersville Rd.

Chief - need some visible enforcement signs or yellow lines in this location.

Mayor - My concern is for fire and emergency equipment can get into alley. The alley is only 15 ft, no room for parking.

Justin:

Board of Appeals decision was no parking in alley.

Motion by Brent

Second by Jim Fitez

6-0 approved

Place No Parking signs next to Shorty's, which is the south side of the entrance to alley.

900 block of A Street

No Parking signs on A Street between 10th Ave on the south side of the alley.

Steve Garrott - voiced his opinion about the no parking at this location. He was thinking about a different location.

Motion by Joe Harrington

Second by Walt Stull

6-0 approved

Remove Handicap sign at 419 East Potomac St.

Motion by Walt Stull

Second by Debbie Greenfield

6-0 approved

Jim Castle:

Grant by the Ambulance Company for an inflatable boat. Total cost is \$11,763.00
\$5,881.50 will be coming from the Ambulance Company 19 and the other will come from the state.

Mayor:

Motion to support grant.

Motion by Jim Castle
Second by Walt Stull
6-0 approved

Appointments - Alternates for Planning Committee

Planning Commission - Ellis Burrus
Board of Appeals - Barbara Baker

Motion by Walt Stull
Second by Jim Fitez

Mayor:

Oath of office to both Ellis Burrus and Barbara Baker.

Geri:

City Hall Council Room - Several committees have mentioned dates. There is a calender in my office to sign to keep track so we don't double book building. So please use it.

Adjournment 8:00 p.m.

Motion by Jim Fitez

Witness: _____
City Administrator

Approved By: _____
Mayor

Prepared By: Dianne Fleming

